

Alexandra Sumner

JD | CIPP/US | CIPP/E | CIPM

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LEGAL EXPERIENCE

Mahana Therapeutics, Remote

Corporate Counsel, Privacy & Product, August 2022—January 2023

Developed international privacy program, including implementation of three OneTrust modules; built contract management system workflows; developed and audited GDPR training; advised the company on HIPAA, state privacy law, and international privacy regulation compliance; collaborated with stakeholders across the company to operationalize privacy initiatives and implement privacy controls; drafted and maintained data processing agreements; monitored new policy developments and advised team on potential impacts; provided privacy subject matter expertise during product development; assisted in the development and implementation of corporate policies, processes, and standard templates; assisted with legal operations functions such as budgeting, process improvements, and training; oversaw state and federal corporate transparency reporting; provided support for contracting and vendor management processes; provided advice and counsel on the Anti-Kickback Statute, False Claims Act, and FDA regulations in connection with promotional activities, marketing strategies, and communication with the FDA; reviewed and provided guidance on financial and other interactions with healthcare professionals, patients, or others in a position to influence healthcare decisions to ensure compliance with applicable laws and regulations.

Thriveworks, Remote

Assistant General Counsel, February 2022—August 2022

Corporate Counsel, May 2021—February 2022

Provided legal support to business units and corporate functions on all aspects privacy and security requirements, including HIPAA and consumer privacy, international and inter-affiliate transfers of personal data, GDPR compliance, CCPA and other state privacy law compliance, "big data" use, marketing, records retention and data protection; acted as a privacy subject matter expert including HIPAA and protecting company and employee data/information (PHI, PII, confidential company data); provided legal support on cybersecurity; assisted in data mapping and classification and collaborate with stakeholders to deliver a comprehensive approach for Information Governance; provided legal support across the organization, including delivering timely advice to business leaders in Finance, Human Resources, and Information Technology teams; reviewed, drafted, and negotiated commercial agreements and amendments, including licensing, consulting, business associate agreements, and non disclosure agreements; advise internal clients regarding compliance with regulatory requirements and corporate policies; developed and facilitated legal training and investigated issues as needed; created and managed filings for several state telehealth entities; provided guidance on COVID-19 Pandemic state-of-emergency exceptions in healthcare delivery.

Indiana Dental Association, Indianapolis, Indiana

Legal Counsel, September 2020—April 2021

Director of Public Affairs, September 2019—April 2021

Monitored state and federal legislations, regulations, and activities of interest to the dental field; engaged with association members to develop a working understanding of near and longer-term objectives potentially affected by state and federal legislative development; provided broad legal counsel surrounding a variety of health law, contract law, and corporate governance issues; presented information on Peer Review process to internal committee; drafted corporate minutes, bylaws amendments, and resolutions for Board of Trustee meetings and Annual House of Delegates meeting; collaborated with Director of Government Affairs to develop healthcare policy strategies for enhancing Medicaid/Medicare reimbursement; drafted 25+ weekly legislative alerts during the 2020 session and sent to 1500+ association members; produced high-quality written deliverables such a policy papers, messaging toolkits, social media strategies, and advocacy communications.

Law Offices of Marc P. Katz, Indianapolis, Indiana

Law Clerk, May 2018 – June 2019

Assisted in document organization and assembly for 15+ corporate mergers: reviewed and edited metadata of assets being purchased and drafted schedules supplemental to the main Asset or Stock Purchase Agreement; compiled and organized all final Schedules, Addendums, Memorandum of Understanding, and final executed documents into corporate organizational binder; prepared and submitted Secretary of State filings including: UCC Amendments, Articles of Incorporation, Official Name Change, Corporate Dissolution, Annual Statements, and Board of Directors/Officer Updates.

Indiana Supreme Court, Indianapolis, Indiana

Legal Extern, January 2019—April 2019

Researched and drafted criminal transfer memorandum; drafted bench memoranda in preparation for oral arguments; observed oral argument proceedings; and reviewed and edited citations for publication of final decisions.

Allied Solutions, LLC, Indianapolis, Indiana

Legal and Compliance Intern, May 2017 – April 2018

Reviewed financial product and insurance service contracts including: Service Agreements, Provider Reimbursement Schedules, Third Party Contracting Services, Vendor Agreements, and Credit Union General Contracts; managed international licensing initiative: tracked insurance service license applications in nine Canadian provinces; consulted Senior Legal Compliance Office on marketing projects including website review, publication of production information, and general promissory language; drafted internal staff memoranda with guidance and briefings on recently-passed legislation, regulatory updates, and the Telephone Consumer Protection Act.

OTHER EXPERIENCE

Privacy Panacea, Remote

Privacy Consultant, October 2022—present

Advise on all aspects of privacy and data protections laws and regulations in the United State and European Union; assist with and advise on a variety of contracts including BAAs, DPAs, SCCs and other agreements with privacy and data protection terms; assisted in data mapping and classification and collaborate with stakeholders to deliver a comprehensive approach for Information Governance; supported risk-based decision making using privacy risk controls; maintained awareness of current privacy best practices, data models, and regulatory compliance to evaluate potential issues of privacy risk; promote and consult on the controls and activities that help strengthen and secure the protection of information.

GoodRX, Remote

Freelance Legal Writer, November 2021—December 2022

Dayspring Technology, Remote

Consultant, October 2021—October 2022

Helped clients update internal privacy policies to be compliant with ISO 27001 and 27701 frameworks; reviewed Federal Computer Systems Validation (CSV) training documents and program updates; supported risk-based decision making using privacy risk controls; maintained awareness of current privacy best practices, data models, and regulatory compliance to evaluate potential issues of privacy risk; promote and consult on the controls and activities that help strengthen and secure the protection of information.

Cypress Magazines, Remote

Freelance Writer, October 2018—October 2022

BAR ADMISSIONS & CERTIFICATIONS

- Indiana, 2019
- Certified Information Privacy Professional (CIPP/US), 2021
- Certified Information Privacy Manager (CIPM), 2021
- Certified Information Privacy Professional (CIPP/E), 2022
- OneTrust Privacy Professional Certification, 2021

EDUCATION

Indiana University Robert H. McKinney School of Law, Indianapolis, Indiana
Juris Doctor

Valparaiso University, Valparaiso, Indiana
Bachelor of Arts, *cum laude*, English and Spanish

SELECTED PUBLICATIONS

- [Healthcare Law Review: 4 Big Cases in 2022](#), GoodRx, December 2022
- [An Update on the Impact of the No Surprises Act](#), GoodRx, December 2022
- [What Were the Top Healthcare Data Breaches in 2022?](#) GoodRx, December 2022)
- [Health Apps and HIPAA: What Healthcare Providers Need to Know About Compliance](#), GoodRx, August 2022
- [What HCPs Need to Know About the Information Blocking Rule](#) GoodRx, July 2022
- [Understanding the Proposed Changes to the HIPAA Privacy Rule](#), GoodRx, June 2022
- [What is Healthcare Interoperability? Understanding FHIR and TEFCA](#), GoodRx, May 2022